



HEREFORDSHIRE MARCHES
FEDERATION OF ACADEMIES



Llangrove CE Academy Lettings Policy

June 2024

Review Due: June 2025

Purpose

The Academy is willing to let its property for the following reasons:

- To promote the sensible and just use of its property for the mutual benefit of the Academy, groups and individuals in the community
- To raise revenue which will be used for the educational advantage of the pupils at the Academy

Guidelines

- The Academy has priority use of the property
- The Academy will always seek to at least cover its costs unless it is the direct beneficiary of a fund-raising activity
- The Academy will seek to treat hirers fairly
- Hirers will be expected to respect Academy property and honour all Academy and legal regulations which may be in force at any time
- There will be three categories of letting, a category being determined by the 'purpose' of the letting. The categories are:
 - Commercial
 - Community
 - Educational, i.e. to directly benefit the Academy

Implementation

The School Business Manager & Asset Manager will annually:

- Review the hire charge for each category and each type of hire
- Review the category of any individual letting
- Individual lettings will be managed by the Academy in accordance with this policy in conjunction with the Letting Guidance.

Evaluation

This Policy will be reviewed annually in the Summer term and any changes deemed necessary will then be fixed for the next academic year, i.e. September to August.

Date approved 13th June 2024

Signed
Headteacher

Signed
Chair of Directors